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Print Name:	_____
Sac State ID #:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

**SATISFACTORY ACADEMIC PROGRESS CONTRACT**

**Satisfactory Academic Progress Standards**

As a student receiving financial aid, you are required to maintain a minimum grade point average (based on the type of degree you are pursuing), complete at least 75% of the courses you register for each year and not go beyond a maximum number of units in your academic career. These regulations are called *Satisfactory Academic Progress Standards* or SAP.

The Financial Aid Office will determine if you have met your obligations under SAP annually after your spring grades have posted. These requirements are separate from the University's academic standing policies and are applicable to all federal and state financial aid, including grants, loans, and work study. If you receive only scholarships, graduate assistantships, stipends, or student assistant earnings, you will need to meet the eligibility requirements specific to those programs.

By signing this SAP contract, you are agreeing that you understand these requirements. If you have questions after you read this contract, please come into our office to meet with a Financial Aid Counselor.

**In order to continue to be eligible for financial aid, you must meet the standards outlined below:**

**1. Maintain a minimum cumulative GPA**

- Doctoral, Graduate and Credential Students: 3.0
- Unclassified Graduate Students: 2.5
- Undergraduate Students: 2.0

**2. Complete 75% of the units you attempt with passing grades**

You must successfully complete at least 75% of the units you enroll in during the academic year. For example, if you enroll in 24 units for an academic year, you must complete at least 18 units (24 x 0.75 = 18).

**Successful Grades** = A through D- and CR

**Unsuccessful Grades** = *Everything Else* (including withdrawal and incomplete grades)

**3. Graduate within 150% of total units required for your program**

You must graduate before you exceed 150% of the total units required for your program. For example, if you are an undergraduate History major, you need 120 units to graduate. Therefore, you must graduate before you exceed 180 units (120 x 1.50 = 180).

All graded coursework is counted, including transfer units, repeats and withdrawals (although up to 30 remedial units may be excluded if you petition). If you have a grade of RD (report delayed) or RP (report in progress) it will be considered as completed units until a final grade is determined.

If you do not meet these minimum standards, you will be placed into one of these statuses:

**1. Financial Aid Probation (still eligible)**

You will be placed on probation status but can continue to receive financial aid if you fall into any of the following situations:

- Your cumulative GPA falls below your minimum GPA requirement - or
- You do not complete at least 75% of your attempted units - or
- You have not been placed on probation for two consecutive years

**2. Financial Aid Disqualification (not eligible)**

You will be disqualified from receiving financial aid if any of the following applies:

- You are on Financial Aid Probation status for two consecutive academic years;
- You complete fewer than 50% of your attempted units with passing grades in any academic year;
- You fail to complete your program within 150% of your degree program required units;
- You are pursuing a second or subsequent bachelor's, credential, or master's degree.

**Regaining Eligibility**

If you become disqualified from receiving financial aid, you will be notified via My Sac State in early June of each year. Make sure you monitor your My Sac State during the summer.

If you are disqualified because your GPA is too low or you have not successfully completed enough units, you can regain your financial aid eligibility once your GPA is high enough and/or you complete enough units (without exceeding 150% of your program unit requirements).

If you are an undergraduate student, you will also become eligible for financial aid again if you graduate and are admitted to a master's, credential or doctoral program.

Lastly, you can file a financial aid appeal based on the extenuating circumstances. Appeals must be completed well in advance of the start of the next semester. Appeals take a couple of weeks to review. Instructions and forms are provided through My Sac State in the Student Center by clicking the View Satisfactory Academic Progress link or you can come in to talk with a financial aid counselor.

By signing this document, I attest that I have read, understand and accept the Satisfactory Academic Progress standards at Sacramento State. I agree that failure to meet the standards now or in the future may disqualify me from receiving financial aid.

**Student's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_